



[7051 Heathcote Village Way, Suite 265 | Gainesville, VA 20155 | 877-8-HYQUEST | www.hyquestconsulting.com](http://www.hyquestconsulting.com)

## INTERNSHIP OPPORTUNITIES

### About Us

HyQuest Consulting Solutions, LLC is a U.S. Small Business Administration (SBA) -approved Economically Disadvantaged Women-Owned Small Business (EDWOSB) and Women-Owned Small Business (WOSB) headquartered in Gainesville, Virginia. We provide full life cycle mission support services to our federal and commercial customers, delivering the high-impact solutions they need to meet the demands of their day-to-day operations. Our competencies include acquisition support and advisory services, program management and technical services, information technology solutions, and artificial intelligence.

HyQuest offers hands-on paid and unpaid internship opportunities to develop your knowledge and skills. Our interns work with talented, experienced professionals who are passionate about what they do and committed to sharing their knowledge and expertise. If you have a strong academic record, a desire to learn, and a dedicated work ethic, we encourage you to explore our website to learn more about the great work we do for our customers.

- Location: Gainesville, Virginia
- Timeframe: Year-round
- Hours: Part-time
- Attire: Business casual

You will learn about, and have an impact on, the company and our customers throughout your internship. Our experienced staff members will mentor you and help you make meaningful contributions to your team's mission. They will offer guidance and direction, answer your questions, and help you obtain the information you need to complete your work.

### Training

- You will participate in an onboarding orientation session to learn about the company and what we do.
- You will learn how we interact with our customers and vendors.
- We provide a continued focus on leadership skills, including presentation skills, problem solving, and teamwork.
- We are seeking students majoring in law or government contracting/acquisition. We also consider students majoring in marketing/communications, finance, and English. Students majoring in other areas are also welcome to apply.

## To Apply

If you are looking for an internship opportunity, please submit the following:

1. Resume
2. Official transcript noting 2.5 GPA or higher
3. Proof of enrollment in college for the current academic school year
4. Statement of Interest
  - a. Topic: Why HyQuest? Please include no more than two paragraphs, double-spaced, Times Roman size 12 font, with one-inch margins.
  - b. Please include your printed name and signature on the Statement of Interest.
5. References – With the Statement of Interest, include name, phone number, and email address of at least one mentor as a reference.

**Please submit this documentation to: [HR@hyquestconsulting.com](mailto:HR@hyquestconsulting.com).**

**Internships are quite competitive. HyQuest select students to support its business needs on a continuing basis throughout the year.**

**Thank you for your consideration of our company.**